

### Physical Inspection of Works in Bongaigaon District

Name of the Work/Project/Beneficiary/ etc.	Demonstration Plot on Potato cultivation (Variety:Lady Rosetta,Kufri Surya,Kufri Jyoti& UC MAP)
Name of scheme/programme/project- under which the inspected work comes under.	Assam Agribusiness and Rural Transformation Project (APART)
Administrative Department Name	Department of Agriculture, Bongaigaon
Name of District	Bongaigaon
Name of LAC	32 Bongaigaon
Name of Village-Revenue/Forest	1 No. Nowapara

Name of E&M Official with Designation	Smt. Lalita Haloi, Asstt. Director, E&M Div., T&D Deptt. Barnali Borah, Junior <sup>Development</sup> Research Officer, T&D Deptt.
Name of Line Deptt. Official accompanied	Sri Paresch Chandra Ray, ADA-I, Bongaigaon Sri Amrit Lal Narzary, (ADA-II, Bongaigaon)
Date	27.12.2023
Photographs/Videos-enclosed	Yes

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 28/12/2023  
 District Agriculture Officer  
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## Part-I: Work wise details and Progress

(To be filled in by the Deputy Commissioner/ HOD/ Authority and share to the M&E Observer- either before or after)

### 1.1. Brief of the Work

Name of District	Bongaigaon
Name of LAC	32 No.Bongaigaon LAC
Name of Village- Revenue/Forest	1 No. Nowapara

Officer conducting the Physical Inspection	Mrs. Lalita Haloi, Research Officer, T&D Deptt. Barnali Borah, Junior Research Officer, T&D Deptt.
Date of Physical inspection	27-12-2023

### Work wise Scheme

Name of Scheme/ Programme/Project	APART
Objective of the Scheme/Programme	To add value and improve resilience of selected agriculture value chains focusing on smallholder farmers and agro-entrepreneurs in targeted districts of Assam
Scheme/Programme Target Group	Farmers & agro entrepreneurs

### Each work details (use separate page for each work)

Name of the Work/Project	Assam Agribusiness and Rural Transformation Project
Year	2022-23
Work Location Details	1 No Nowapara
Sub Division / Forest/ Wildlife Division	Bongaigaon
Development Block	Manikpur
Gaon Panchayat	Nowapara
Name of MP Constituency	Dhubri
Objectives	
Objective of the works	Increase production, market linkage with added value to it.
Expected Output of the work	Increase production (above 45 quintal/bigha), quality seed production
Expected Outcome of the work	Awareness about the technologies, climate resilient varieties, quality seed production
Impact to be visualized in 3 years (at the time of proposal)	Adoption of technologies, varieties
Execution Agency (Work funded by)	APART (World Bank)
Name of Implementing Agency	PD-ATMA
Name of the Officer with Designation	Sri Apal Das, DAO cum PD-ATMA
Contact Phone/Mobile Number	9435023099
Contact email id	bongaigaondao@gmail.com
Monitoring Agency/Officer	OPIU-Horti

  
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Name of Monitoring Agency/Officer from Office of DC/HOD/Authority/Implementation Agency	Director of Horticulture & Food Processing ,Khanapara& PCU,APART
Contact Phone/Mobile Number	9954498152
Contact email id	directorhortiassam@gmail.com

**1.2. Master Area Development Plans approved by District/ HOD/ Autonomous Council if available: Enclose.**

**1.3. Convergence Scenario if any in the project area: List of works taken up under different schemes (CS, CS, NES, EAP, SOPT) in the villages for the last 3 Years.**

Year	Scheme- CS/CSS/NEC/EAP/SOPD	Work/ benefit Name	Allocation	Expenditure	Physical Progress	Remarks
2022-23	EAP	Potato Production (BMP)Seed kit	10 nos (3.5 ha)	455164.00	Adopted	
		crop cafeteria	1 no (0.26 ha)			

**1.4. Finances/ Fund**

Year	Finally Approved Estimate	Sanctioned amount with date	Expenditure	Amount for which utilization certificate was submitted	Amount for which utilization certificate is pending
2022-23	531000.00	531000.00 dt 16/03/2023	455164.00	455164.00	Nil

Year	Amount received by the District/ HOD/Autonomous Council	Date of sanction	Date of fund Receipt	Amount released for the works by the Authority	Date of release	Number of days Funds were parked	Reasons for the delays and parking
2022-23	PD ATMA, Bongaigaon	16/03/2023	21/03/2023	455164.00	28/04/2023	37 days	NA

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### 1.5. Administrative Approval and Technical Sanction

Technical Sanction/ Approval						Administrative Approval
Name of the work	No. and Date	Amount (Lakhs)	Revised Estimate if any with approval date	Scheduled Rate/Yr	No. and Date	Amount Approved (Lakhs)
Potato cultivation	16/03/2023	5.31	-	-	-	-

### 1.6.1..Physical Progress.1: Time taken to complete the works

Date of approval of the work District/ HOD/ Autonomous Council	Date of work allotment	Target Date: Completion target as per work allotment	Actual Date of work completion	Remarks
09/08/2022	22/11/2022	31/01/2024	N/A	Adoption

### 1.6.2. Physical Progress .2: Evidence: District/ HOD/ Autonomous Council level Monitoring

Date of Inspection	Name of inspection Officer with Designation	Whether a copy of inspection report hosted in District website (Yes/No)	Whether action taken report by DC is hosted in District website (Yes/ No)
10.01.2023	Amrit Lal Narzary, ADA-II, Bongaigaon	No	No

### 1.7 Documentation of work progress and completion

Photographs-hosted in District/ HOD/ Autonomous Council website (Yes/No)			Video hosted in District/ HOD/ Autonomous Council website (Yes/No)	Whether geotagging is done and hosted in District/ HOD/ Autonomous Council website (Yes/No)
Before the work	During the work progress	Upon completion		
No	No	No	No	

(N.B.: Photographs taken but not hosted in any website)

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Technical Sanction/ Approval						Administrative Approval
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Before the work	During the work progress	Upon completion		
No	No	No	No	

(N.B.: Photographs taken but not hosted in any website)

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1.8 Critical observations / Comments by the Deputy Commissioner/HOD/ Autonomous Council

1.	Time delay in the work selection /service/Benefit Delivery (with reference to the scheme year & work allotment time.	No
2.	Time delay in Fund/Benefit Release:	No
3.	Cost over runs/High cost of units	No
4.	Diversion of Funds/Benefits/ Service Delivery.	No
5.	Less Work against the amount spent.	No
6.	Noncompliance to scheme/Programme guidelines if any in implementation	No
7.	Duplication of works if any.	No
8.	Not following the approved estimate/design/ Deviation from the approved Estimate/design/Quality Standards.	No
9.	Physical Progress in % as on date of inspection	Completed
10.	Financial Progress in % as on date of inspection	completed
11.	Number of Months -work delayed with reference to approved plan.	No
12.	Transparency& Social Audit	Yes
13.	Sign Board-Yes/No	Yes
14.	Sign Board – Information in local language – Yes/No	Yes
15.	Social Audit/ Community meeting before the start of the work- Yes/No	Yes
16.	Social Audit / Community meeting after completion of work- Yes/No	Yes
17.	Involvement of local PRI/ Autonomous Council/ Local body- Yes/ No	Yes
18.	Quality of work -Excellent/ Good/ Satisfactory/ Poor	Good
19.	Achievement of Schemes -Achieved- Fully/ Partly / Not achieved.	Fully achieved
20.	Incomplete/ No start of work/Slow programme of works.	No
21.	Delay in Utilization Certificate Submission.	No
22.	CAG Reports (If any on the scheme/Programme in the State)	No
23.	Whether the Impl./Exc. Agency/GP included the asset creation in the Asset Register.	Yes
24.	Persons responsible for poor/excellent performance if any.	NA
25.	Sustainability of the work- Who will be responsible for its maintenance?	The beneficiary farmer.
26.	Any comment/submission by the Executing Agency / DC/ HOD/ Autonomous Council	Individual beneficiary selected for overall dissemination of the technologies

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**Part.II. Transparency and Social Audit of each of the work if any undertaken by Execution Agency/ District Administration/HOD/ Autonomous Council**

(Social Audit: community participation in understanding, measuring, tracking, analyzing and evaluation of performance of work and fixing accountability for the omissions and commissions while ensuring transparency.)

**N.B.: Under this demonstration individual beneficiaries are benefitted.**

	Processes/ tasks	Comments by the DC/ HOD/ Autonomous Council
1.	Signboard in Local language before the start of works with full details-	
2.	Whether date, venue and time was announced adequate in advance / minimum one week in advance to all stakeholders to ensure that there is a good gathering of all sections of people including the invisible and marginalized sections of society including SC,ST, Minorities, Women, Disabled, OBC and others.	
3.	Whether Implementing Agency, Monitoring Agency, Local bodies were present in the Social Audit meeting? Whether local Hon'ble MLAs/MPs / HOD/ Autonomous Council are informed about the Social Audit and invitation if convenient?	
4.	Whether objective of Social Audit, Scheme objective, Works undertaken, Approved Technical Estimate and funds spent were/explained at the beginning of the Social Audit meeting.	
5.	Whether all official records are made available to the public for examination during the social audit much before the social audit with adequate copies on 3-4 tables?	
6.	Whether all sections of people -All genders, religions, tribes, castes, classes; Panchayat President and / Local MLA/ HOD/ Autonomous Council were present. Check attendance register?	
7.	Attendance/ Proceedings of local people / Panchayat involvement maintenance. Maintained -Yes/No. Total number of adults present against total adults of the village.	
8.	Whether all steps involved in Social Audit are followed. Yes/No	
9.	Whether the Implementation/ Execution Agency maintain and displayed/ showed/ gave the photographs of work – before start, during and at the end (along with locals+PRIs)-Yes/No	
10.	Stakeholders/Local Public Satisfaction on the planning and progress of works. Excellent/ Good / Satisfactory/Not Satisfactory/Bad	
11.	Implementation/ Execution Agency Personal + HOD/ Autonomous Council /PRI accompanied (if any in physical monitoring-please specify)	

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**Part.III. Critical comments of Observer on the observations of the Implementation/Executing Agency/ DC:**

1.	Time delay in the work selection /service/Benefit Delivery (with reference to the scheme year & work allotment time.	NO
2.	Time delay in Fund/Benefit Release:	NO
3.	Cost over runs/High cost of units	NO
4.	Diversion of Funds/Benefits/ Service Delivery.	NO
5.	Less Work against the amount spent.	NO
6.	Non-compliance to scheme/Programme guidelines if any in implementation	NO
7.	Duplication of works if any.	NO
8.	Not following the approved estimate/design/ Deviation from the approved Estimate/design/Quality Standards.	NO
9.	Incomplete/ No start of work/Slow programme of works.	NO
10.	Delay in Utilization Certificate Submission.	NO
11.	CAG Reports (If any on the scheme/Programme in the State)	NA
12.	Whether the Impl./Exc. Agency/GP included the asset creation in the Asset Register maintained at District level both at Line Department level and at DDC/DC Level.	Yes
13.	Recommendations if any for improvement in work and for sustainability	Good
14.	Any comment/submission by the Executing Agency	Good



**Part.IV.Rating of each of the work by M&E Observer**  
(Use separate sheet for each work/ project)

Sl. No	Parameter			Weight age of the Work monitored	
	Name	Performances	Weight age		
1	Physical Progress (20)	>90%	20	20	
		70-89%	15		
		50-69%	10		
		<50%	0		
2	Financial Progress (20)	>90%	20	20	
		70-89%	15		
		50-69%	10		
		<50%	0		
3	Timely Completion (10)	In Target Time / year	10	10	
		6 months delay	5		
		1 yr delay	0		
4	Transparency (20)	A	Signboard with comprehensive information in local language ( Additionally English is optional)	5	5
			No signboard	0	
		B	Social Audit/ Local Mass Commonly meeting before the start of work for planning and awareness	5	
			No community planning and awareness meeting	0	
		C	Monthly Social Audit/ meeting with the community or at least once /during/ upon whole work completion	5	
			No meeting	0	
		D	PRI / Local body/ Council Involvement	5	
			No PRI involvement	0	
5	Quality of works (15)	Excellent	15	10	
		Good	10		
		Satisfactory	5		
		Poor	0		
6	Achievement of Schemes (15) Objectives	Fully achieved	15	10	
		Partly achieved	10		
		Not achieved	0		
Total				75	

(Individual Beneficiary)

Grade and weight age

Grade	Weight age
A (Excellent)	>90%
B (Good)	80-89%
C (satisfactory)	70-79%
D (Poor)	<70%

✓



Latitude: 26.470265  
 Longitude: 90.757238  
 Elevation: 36.65±39 m  
 Accuracy: 9.7 m  
 Time: 12-27-2023 15:29

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Latitude: 26.470267  
 Longitude: 90.757334  
 Elevation: 36.85±28 m  
 Accuracy: 324.3 m  
 Time: 12-27-2023 15:32

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*D.A.*  
 28/12/2023  
 District Agriculture Officer  
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## Part.VI. Recommendation of the M&E Observer:

Name of Work : Demonstration Plot on Potato cultivation under

APART  
Name of Department : Deptt. of Agriculture

Name of Visiting Officials : Smt. Lalita Taloi, Asst. Director, E&M Division  
Smt. Bernali Borah, Jr. Dev. Officer, E&M Division

### Observations deserving appreciation:

- ① A demonstration plot on Potato cultivation visited at 1 No. Nowapara, Borgaigaon under APART where Lady Rosetta, Kufra Surya, Kufra Jyoti & UC MAP varieties are cultivated at 10 bigha area.
- ② Farmer and the officials of Agriculture department share all the required information and they are very cooperative.
- ③ Use of innovative ideas are seen such as use of Coconut water (1ml per litre water) which results uniform growth of potato plants.

### Observations: Areas of Improvement:

- ① The Banner was seen in English language. The concerned authority is requested to install the same in local language also with all details.
- ② There is a need of irrigation facility & potato harvester as expressed by the farmer. The concerned authority may take initiative regarding this.
- ③ The access of Market facility is need of the hour to get actual benefit of product cultivated. The concerned authority may also keep in view regarding this issue to solve.