

### Minutes of the DDC meeting for the month of September, 2025 in respect of Bongaigaon district

Subject	Minutes of the Meeting of District Development Committee
Date & Time	<b>6<sup>th</sup>September,2025</b>
Venue	Conference Hall of D.C Office, Bongaigaon
Participants	Annexure-1.1
Absentees	Annexure-1.2
Fund receipt &Utilization	Annexure-A (Received) & B (Not received)
Physical Progress	Annexure-C (for Current Year) and Annexure-D for Previous Years.

The meeting was chaired by Sri Nabadeep Pathak, District Commissioner, Bongaigaon. He welcomed all the officials present in the meeting and reviewed the status of all 59 parameters of development points fixed by the State Govt. and requested all concerned departmental heads to dedicate them for the welfare of the people and to keep an eye on their departmental parameters to achieve the target within the stipulated time. He requested them to compare their District achievement with that of other districts and State and to take steps for its enhancement.

Further, the Chairman appraised the House on the matters for which Govt. instructions have been received and accordingly requested all concerned officials to take necessary follow-up actions.

#### **Observation of Centenary Birthday Celebration of Bharat Ratna Dr. Bhupen Hazarika.**

The District Commissioner, Bongaigaon informed that as per Govt. of Assam instruction, Centenary Birthday Celebration of Bharat Ratna Dr. Bhupen Hazarika will be celebrated with a two day program in the district. She requested all the HoDs to arrange for floral tribute to the Portrait of Dr. Bhupen Hazarika in their Offices/ Sub-ordinate offices sharp at 9.00 A.M. on 08.09.2025 in the presence of Officers and staff with all honour in a clean and decorated place and share the photographs with DIPRO and District Administration. The worship place should be kept intact till closure of the offices.

Further, a cultural function will be organized at District Library on the evening of 08.09.2025 from 6.00 P.M. to 8.00 P.M. He requested all to attend the function and enjoy the cultural night organized in the memory of Dr. Bhupen Hazarika.

In respect of observation of celebration of centenary birthday celebration in PSUs, Tea Gardens, Petrol Pumps etc., it was decided that the i/c, DDS, Bongaigaon and E.Os of Bongaigaon and Abhayapuri M.B will visit such places beforehand and after observing feasibility ensure peaceful and honorable celebration of the function.

#### **Observation of Seva-hi-Samarpan : Seva Saptah commencing from 17<sup>th</sup> September, 2025 to 23<sup>rd</sup> September in Assam**

The District Commissioner, Bongaigaon informed that as per instruction received from the Govt. of Assam, the District Administration bongaigaon will also organize Seva Saptah from

17<sup>th</sup> – 23<sup>rd</sup> September, 2025, coinciding with 75<sup>th</sup> birthday of Hon'ble Prime Minister of India with rest of Assam. He requested all concerned departments to take necessary follow-up actions as decided earlier and make the Seva Saptah a success. The Chairman requested all HoDs to remain present in the district and extend necessary cooperation.

In this context, it was informed that blood donation camps will be organized at four places on 18 September 2025 in compliance with the Seva Saptah. He requested all the HoDs to hold meeting with their Officers/staff and other stakeholders and persuade them to donate blood for noble cause.

Similarly, it was resolved that each department will forward at-least two numbers of sponsored persons under Ni-kshay Mitra for sponsoring Nutritious Food Basket to T.B Patients. All departments were asked to submit the name of donor within 12.09.2025 positively.

#### **Kritagyata Portal:**

The Chairman requested all HoDs, especially Education and P&RD Department to go through the online portal and review the pending cases and dispose of all such cases expeditiously. He further informed that all departments to fill up the form, provided to them, and submit report immediately for his appraisal.

#### **Submission of proposals under the Discretionary Grant by The Hon'ble Governor of Assam .**

The District Commissioner, Bongaigaon informed that the Commissioner & Secretary to The Governor of Assam vide his letter dated 3<sup>rd</sup> September has requested to submit **Five different proposals** for placing the same before The Hon'ble Governor of Assam for consideration under the Discretionary Grant. As per letter the proposals priority will be accorded to initiatives benefitting Women, Children, Senior Citizens & Divyangjan and facilitating Rehabilitation/Deaddiction of youth. The estimated budget of the Project may be about Rs. 3 to 5 Lakhs.

In view of the above, in this regard the Chairman asked DSWO, Bongaigaon to act as Nodal Officer and submit five nos. of Proposals along with Plan & Estimate in consultation with CEO, ZP, Bongaigaon, Inspector of Schools, Bongaigaon, DEEO, Bongaigaon, DPM, Skill Development etc. Further, Sri Rajesh Singh, Assistant Commissioner, Bongaigaon will coordinate amongst all concerned departments accordingly.

#### **Assam Resilient Rural Bridges Program (ARRBP).**

The District Commissioner, Bongaigaon informed that the Project Director, ARRB, PWRD, Assam vide his letter dated 19.08.2025 has asked to ensure effective monitoring and timely implementation of the Assam Resilient Rural Bridges Program and has directed for monthly review meeting at district level. The review meeting shall be held in the first week of every month to assess the progress of works, identify bottlenecks, and to take necessary corrective measures.

It was resolved that the E.E, PWD Roads, Bongaigaon will take initiative in this regard at the earliest.

#### **Recovery Measures for NPA Accounts under PM Vishwakarma Scheme.**

It was informed that the Commissioner of Industries & Commerce, Assam vide his letter dated 26.08.2025 has informed that PM Vishwakarma Scheme in Assam has reached its advanced implementation stage, and disbursement of loans have been started to beneficiaries. However, there are certain cases of NPA against some beneficiaries and it needs attention by taking proactive steps so that loan can be disbursed to such beneficiaries.

The Chairman requested the LDM, Bongaigaon and GM, DI&CC, Bongaigaon to take steps for closure all NPA cases, which stands at 03 in case of Bongaigaon district as per the list provided by the Govt.

It was resolved that the GM, DI&CC, Bongaigaon will call the 03 persons concerned to his office and sort out the matter in coordination with the LDM, Bongaigaon. Action taken in this regard be informed to him for his appraisal.

It was also decided that the LDM will also prepare bank-wise NPA status in respect of PMEGP and PMFME beneficiaries in consultation with GM, DI&CC and sort out the problems. The matter will be taken up for discussion in the next DLBC meeting.

#### **Constitution of District/Co-District/Block level Women's Cell in the District.**

The Member- Secretary, Assam State Commission for Women vide her letter dated 04.09.2025 has requested for constitution of District Women's cell in the District as well as in the Co-District/ Block level for the purpose of redressal of grievance of women' and also to generate awareness.

It was decided to forward the letter to ADC (Magistracy), Bongaigaon to convene a collective meeting with CDC, Abhayapuri and take necessary follow-up action in this regard.

#### **Spot Study tour of the committee on Local Fund Accounts, Assam Legislative Assembly.**

The District Commissioner, Bongaigaon informed that the Spot Study tour of the Committee on Local fund Accounts, Assam Legislative Assembly will visit Bongaigaon District from 22<sup>nd</sup> September to 24<sup>th</sup> September, 2025 for on the field study of implementation of the schemes under P&RD Department and Housing & Urban Affairs Department.

It was decided that the CEO, Zila Parishad, Bongaigaon will coordinate with the Assembly team as Nodal Officer and will plan entire activities with cooperation from respective E.Os of Municipal Boards of Bongaigaon and Abhayapuri.

#### **Advantage Assam 2.0 – project implementation status of the District :-**

The District Commissioner, Bongaigaon informed that the Principal Secretary to Chief Minister, Assam vide U.O letter dated 02.09.2025 has asked for furnishing updated status of implementation of the MoUs signed during the Advantage Assam 2.0 Summit as per template provided from their end by 10<sup>th</sup> September, 2025.

It was resolved that the GM, DI&CC, Bongaigaon will take immediate steps for submission of the same by due date without fail.

#### **PMAGY Matters –**

The District Development Commissioner, Bongaigaon briefed the House on implementation of PMAGY schemes in the District. He informed that GOI has selected 29 nos. of SC villages in

Bongaigaon District for converting them into Aadarsha Gaon. In addition to 29 villages another 05 villages were also included under PMAGY recently making it all 34 nos. of villages. The GOI has sanctioned Rs.20 lakhs against each village for taking up developmental schemes after necessary survey of the amenities available in the villages and requirements thereof. Accordingly, schemes have been finalized and under implementation in 16 nos. of villages. In respect of other villages survey and finalization of schemes is under process.

The Chairman requested all Development Departments to visit the aforesaid villages and ensure execution of their departmental schemes in such villages to make them saturated in order to declare them a Aadarsha Gaon in true sense. In this connection each department has to submit report as per scoring sheet provided to them against each village for being declared as an Aadarsha Gaon.

#### **Probable Vikash Yatra III :-**

The DDC, Bongaigaon informed that like previous years Vikash Yatra I & II, this year too Vikash Yatra III may commenced from October. He informed that under the program Hon'ble Chief Minister of Assam and other Hon'ble ministers may go for laying foundation stones of schemes/ inauguration of schemes in the district. As such, he requested all HoDs to suggest such list of schemes, ready for foundation stone laying or inauguration, in the Google Sheet provided to them and submit the same latest by 08.09.2025 positively.

#### **Proposal for Tourism Development and Infrastructure at Nakkati Hills.**

It was informed that a proposal has been received from the Tourism Development Officer, Barpeta Road for development of Nakkati Hills in Bongaigaon district as eco-tourism and adventure tourism. However, the matter couldn't be discussed because of non-presence of Tourism Officer.

**The House then reviewed the progress of schemes implemented by different departments.**

Sl No.	Name of Department	Discussion	Action to be taken
1	Industry	<p><b><u>CMAAA 2.0</u></b> :- The GM, DI &amp; CC, Bongaigaon informed that the DLSC in its meeting held on 26.06.2025 has approved the recommended list of beneficiaries of CMAAA 2.0 and the same has already been uploaded in the CMAAA portal and was also mailed to CMAAA Society.</p> <p><b><u>Advantage Assam</u></b> :- It was informed by the G.M, DI&amp;CC, Bongaigaon that they have receive 35 nos. of proposals under Advantage Assam 2.0. The House reviewed the status of individual projects and it was decided that the GM, DI &amp; CC, Bongaigaon to meet ADC (Rev) Bongaigaon immediately and settle the cases related to Land classification and other land related matters, particularly in case of projects of MA Enterprise, Boorluit valley Organic Pvt. Ltd, I.B. Associates, JM Buildwell Plastics, , JM Buildwell Packaging LLP, Elite Beverages, Anjali Alco Brew LLP.</p>	G.M, D.I & C.C, Bongaigaon

		<p>In case of Goatary scheme, it was decided that the G.M, DI&amp;CC, Bongaigaon will obtain an under taking from the A.H &amp; Vety Department.</p> <p>Regarding problems related to low voltage problem in the industrial units, the AGM, APDCL, Bongaigaon was asked to solve the problem in coordination with G.M, DI&amp;CC, Bongaigaon.</p> <p><b>PMEGP</b> :- The GM, DI &amp; CC, Bongaigaon informed that the for the financial year 2025-26 as on date sanction against 09 nos. of beneficiaries have been received out of 38 nos.</p> <p><b>PMFME</b> :- It wasreported that altogether 16 nos. of sanction have been accorded under the scheme for the year 2025-26 out of target 146 nos.</p> <p><b>PM VISHWAKARMA</b> :- The GM, DI &amp; CC, Bongaigaon stated that there are three cases of NPA who have applied for PM Vishwakarma. The Chairman suggested the G.M, DI&amp;CC, Bongaigaon to call the persons concerned and take necessary action in coordination with the LDM and concerned Bank Officials and sort out the problem. Further, as sought by the Commissioner of Industries, Assam, the G.M, DI&amp;CC, Bongaigaon will collect the credentials of all newly elected GP presidents as per prescribed format for onboarding the details in the portal.</p> <p>Low Price of Green Tea Leaves :- The G.M, DI&amp;CC, Bongaigaon was directed to form the District Level Committee as per instruction received from the Govt. and come out with plan to mitigate the hardship faced by small tea growers.</p>	
2	Agriculture	<p><b>PMFBY</b> :- It was reported by the DAO, Bongaigaon that as on today altogether 20,168 farmers were enrolled under the scheme against the target of 35000 nos. for the year 2025-26. The percentage of achievement is 81%. He assured the house that the target will be achieved.</p> <p>On query, the AEE, Agril, Bongaigaon informed that altogether 133 nos. of farmers as per target were provided with Solar PV Pumpset for the year 2025-56. The selection fo beneficiaries were made through DLSC.</p>	DAO, Bongaigaon

		The District Development Commissioner, Bongaigaon requested DAO, Bongaigaon and A.E.E, Agril Engineering, Bongaigaon to take immediate steps for making functional all the newly constructed ADO Office under APART with the existing facilities and move Govt. for providing further requirements.	DAO, Bongaigaon
3	<b><u>DAIRY DEVELOPMENT</u></b>	<b><u>Dairy Subsidy Scheme</u></b> :- The ARCS, Bongaigaon informed that one number of proposal from Dairy Cooperative Society for inclusion under Dairy subsidy scheme has been received in the last month.	Dairy deptt. & ARCS
4	Panchayat & Rural Development Deptt	<b>Amrit Sarobar</b> - It was reported that the Govt. has instructed to go for Pisciculture in Amrit Sarobar after tying up with the Fishery Department. Accordingly, it was decided that the CEO, ZP, Bongaigaon will discuss the matter with the DFDO, Bongaigaon and will come up with a plan.	CEO, ZP
5	Public Health Engineering	<p>The Chairman directed the AEE, PHE, Bongaigaon to take immediate steps for water quality check in Hotels/ Restaurants etc. as instructed by the govt.</p> <p>Regarding status of Jal Baithak, it was reported that altogether 31 nos. of Jal Baithak were conducted till 31<sup>st</sup> August,2025 out of scheduled 52 nos.</p> <p>The Chairman requested the AEE, PHE, Bongaigaon to submit a consolidated report on the matter for his appraisal.</p> <p>It was further resolved that the PHE department will convene a meeting on “ End of Drainage Treatment System” where he along with DDC, Bongaigaon &amp; CEO, ZP, Bongaigaon will remain present to discuss on the matter.</p> <p><b><u>Jal Jeevan Mission</u></b> :- The EE, PHE, Bongaigaon informed that altogether 380 nos. of PWSS are handed over to the Water User Body out of completed 406 PWSS.</p> <p>The Chairman directed the AEE, PHE, Bongaigaon to take steps for re-notification of the District Level Committee of Jal Mitra /Jal Shayak in case of death of any member.</p> <p>Further, the AEE, PHE, Bongaigaon was asked to submit a brief report showing the status of performance of the schemes, Tariff collection, Water User Performance,</p>	E.E, PHE, Bongaigaon  Jt. Director of health, Bongaigaon

		<p>Beneficiary wellness, Maintenance of SBM Assets etc. for his appraisal.</p> <p>It was also decided that the PHE department will take steps for preparation of S.O wise micro-plan for linking FSTC with Aadhar.</p>	
6	Irrigation	<p><b>Jal Shakti Abhiyan</b> :- On reviewing the scheme, the EE Irrigation informed that at present field level census is under progress.</p> <p>Further, it was decided that the E.E, Irrigation, Bongaigaon will take steps for preparation of Annual maintenance Plan and will submit the same to the Govt as instructed.</p>	E.E, Irrigation, Bongaigaon
7	PWD (Bldg)	<p>The AEE incharge, PWD Buiding Division, Bongaigaon was asked to prepare an inspection schedule for inspection of under construction new District Commissioner Office Building.</p> <p>It was also resolved that the AEE incharge, PWD Buiding Division, Bongaigaon will submit a status report on the progress of Bongaigaon Medical College alongwith its amenities.</p> <p>Further, the AEE incharge, PWD Buiding Division, Bongaigaon was asked to submit U.Cs and Progress Report in respect of construction of Crematorium at Birjhora Tea estate and at Bongaigaon taken up under CER Fund.</p>	AEE,PWD(Bldg)
8	Cooperation	<p>The ARCS Bongaigaon informed that 4 nos. of Samabay Societies viz. Boitamari SS, Dumuria SS, Jopea SS and Rangapani SS has shown interest for Janh Aushudhi Kendra. The Distrcit Commissioner, Bongaigaon requested the Jt. Director of Health Services, Bongaigaon to look into the matter and direct Drug Inspector to do the needful.</p> <p>The DAO, Bongaigaon informed that the training on fertilizer under PACs has been completed and the list has been forwarded to the Govt. for approval.</p> <p>The ARCS, Bongaigaon requested for allotment of land for construction of Godown. The Chairman requested him to submit a formal letter stating in details on the</p>	

		matter for consideration.	
9	Health Department	<p><b>Mega Health Camp</b> :- The in-charge Jt. Director of Health Services, Bongaigaon informed that as per Govt. Instruction, Mega Health Check-up Camp per LAC has to be organized in the District in the months of September and October/2025, targeting individuals aged 18 years and below, with a special focus on 50 identified diseases.</p> <p>The District Development Commissioner, Bongaigaon requested AGM, APDCL, AEE, PHE and AEE, PWD Electrical to make necessary arrangement on their part to avoid last minute trouble for successful completion of the Mega Health Camp.</p>	Joint Director of Health services, Bongaigaon, AGM APDCL, AEE PHE, AEE PWD Electrical.
10	Fisheries	The DFDO, Bongaigaon briefed the House on the progress of different schemes implemented by the department in the district. The Chairman requested the DFDO, Bongaigaon to submit the current status report on Fish Seed Mill for inspection from his end.	DFDO, Bongaigaon
11	Labour	The Chairman requested the Labour Officer to go for Special Registration Drive for Unorganised and Platform Workers under e-Shram portal as directed by the Labour Commissioner, Assam	Labour officer
12	Social Welfare	<p>On reviewing the progress of AWCs constructed under NIDA Phase II, the DSWO, Bongaigaon informed that as on date construction of 11 nos. of AWCs out of 93 nos. has been completed in all aspects. The physical progress of remaining AWCs are at various stage and it is expected that the same will be completed by 15<sup>th</sup> September, 2025.</p> <p>The Chairman suggested DSWO for convening of next review meeting on 15<sup>th</sup> September, 2025.</p> <p>Regarding functioning of One Stop Centre, it was decided that the same will be reviewed separately.</p>	DSWO, Bongaigaon
13	Soil Conservation	The D.O, Soil Conservation, Barpeta, on query, informed that he has not received any official report from his higher authority in respect of Project Proposal submitted for development of Nayacherra Beel.	DO, Soil Conservation, Barpeta

14	Tourism	It was informed that the Tourism office functioning at Siliguri will be shifted to Bongaigaon and accordingly site finalization is to be done.	
15.	Municipality	The District Commissioner, Bongaigaon requested the E.O, Bongaigaon M.B and E.O, Abhayapuri M.B to submit a comparative statement on the status of all schemes implemented by them for the last 3 years for placing before the committee on Local Fund Accounts, Assam Legislative Assembly. In this connection, it was decided that the CEO, ZP, Bongaigaon will convene a meeting to prepare plan for the upcoming visit of the committee where the the E.Os are also to be invited.	
16	Miscellaneous matters	The District Commissioner, Bongaigaon informed that notification of a Committee under the leadership of Anand Singh, Assitant Commissioner & in-charge DDS, Bongaigaon to visit open markets in order to check prices has been constituted for Bongaigaon. He requested the Committee to start operating immediately.  It was also resolved that the CDC, Abhayapuri will also constitute such committee for Abhayapuri Municipal area to check prices of essential commodities.	All HoDs, Bongaigaon
		The Chairman requested AGM APDCL to take adequate measure in coordination with Jt. Director of Health Services, Bongaigaon regarding Electrification of Medical college including under- ground cable connection across railway lines.	All HoDs, Bongaigaon
		The DPM, NHM, Bongaigaon was asked to provide wheel chair and stretcher at One Stop Centre.	
		The Employment Officer, Bongaigaon requested for providing a Govt. Building for shifting his office which is functioning from rental house. It was also decided that vacant buildings are to be identified for functioning of offices of Tourist, Public Prosecutor and Assistant Public Prosecutor.	

The meeting then ended with vote of thanks from the Chair.

(Nabadeep Pathak)  
District Commissioner  
Bongaigaon

Copy forwarded for information and necessary action: -

1. The Addl. Chief Secretary to the Govt. of Assam, T&D Deptt, Dispur, Guwahati-06 for kind information.
2. The Commissioner & Secretary to Chief Minister of Assam, Dispur for kind information.
3. The Commissioner, Lower Assam Division, Panbazar, Guwahati-1 for kind information.
4. The Director, Monitoring & Evaluation Division, T&D Department, Assam for information.
5. The Director (DCP), T & D Department for kind information.
6. All ADCs, Bongaigaon/SDO(Civil), North Salmara for information.
7. Election Officer, Bongaigaon for information and necessary action.
8. Technical Director & i/c DIO, Bongaigaon for information and necessary action for uploading the minutes in the District Web Portal.
9. All HODs of Department, Bongaigaon for information and necessary action.
10. Office Copy.

District Development Commissioner  
Bongaigaon