

Minutes of the DDC meeting for the month of July ,2025 in respect of Bongaigaon district

Subject	Minutes of the Meeting of District Development Committee
Date & Time	16th July,2025
Venue	Conference Hall of D.C Office, Bongaigaon
Participants	Annexure-1.1
Absentees	Annexure-1.2
Fund receipt &Utilization	Annexure-A (Received) & B (Not received)
Physical Progress	Annexure-C (for Current Year) and Annexure-D for Previous Years.

The meeting was chaired by Sri Nabadeep Pathak, District Commissioner, Bongaigaon. He welcomed all the officials present in the meeting and reviewed the status of all 59 parameters of development points fixed by the State Govt. and requested all concerned departmental heads to dedicate them for the welfare of the people and to keep an eye on their departmental parameters to achieve the target within the stipulated time. He requested them to compare their District achievement with that of other districts and State and to take steps for its enhancement.

The House then reviewed the progress of schemes implemented by different departments.

Sl No.	Name of Department	Discussion	Action to be taken
1	Industry	CMAAA 2.0 :- The GM, DI & CC, Bongaigaon informed that the interview process of the applicants has been completed and the 1 st DLSC was held on 24.06.2025. However, due non receipt of Civil Score from the Govt. the final list of eligible beneficiaries couldn't be	G.M, D.I & C.C, Bongaigaon

		<p>finalized.</p> <p>The District Commissioner, Bongaigaon requested the GM, DI & CC, Bongaigaon to apprise him on receipt of Civil Score and to convene the meeting of DLSC for finalization of the beneficiaries.</p> <p>Advantage Assam :- It was informed by the G.M, DI&CC, Bongaigaon that they have receive 35 nos. of proposals under Advantage Assam 2.0. The District Commissioner, Bongaigaon requested the G.M, DI&CC, Bongaigaon to prepare status notes in Excel Sheet and convene a meeting of all stake holders to discuss on the matter.</p> <p>Further, the GM, DI&CC, Bongaigaon informed that recently on 3rd June/ 2025 the District Administration has handed over a plot of land measuring 200 Bighas at No.1 Jaraguri under Manikpur Revenue Circle with Dag No. 2 & 3 to AIDC, Guwahati for setting up an industrial Estate.</p> <p>On query from the Chair, the GM, DI&CC, Bongaigaon stated that as on date all the land matters related to industry department have been solved.</p> <p>PMEGP :- The GM, DI & CC, Bongaigaon informed that the portal of the scheme was opened recently and the target for PMEGP 2025-26 is not yet received. However, during last financial year 2024-25 altogether 67 nos. of proposals were sanctioned against the target 60 nos.</p>	
		<p>PM VISHWAKARMA :- The GM, DI & CC, Bongaigaon stated that they have received 350 nos. of applications under the scheme and as on date GP level verification is pending for 136 nos. applicants and ULB level verification pending is 07 nos.</p> <p>The Chairman suggested the CEO, Zila Parishad to coordinate and conduct a meeting where E.Os of Urban bodies are also to be invited. The formal letter of the meeting will be issued by GM, DI & CC, Bongaigaon.</p> <p>PMFME :- The GM, DI & CC, Bongaigaon informed that the target for PMFME for the year 2025-26 is 97 nos. and till date only 08 beneficiaries were covered under the scheme which is 8.25%. The low</p>	<p>G.M, DI&CC, Bongaigaon</p>

		achievement is due to lack of awareness and delays in loan sanction & disbursement.	
2	Agriculture	<p>Paddy Procurement KMS (2024-25) 2nd Crop :- The DAO, Bongaigaon informed that they have received Paddy Procurement target of 1500 MT under 2nd Crop for the year 2024-25 and the period for paddy procurement is from 3rd July to 30th September. The break-up of target is as such- Bongaigaon - 1000MT and Manikpur- 500 MT.</p> <p>The Chairman requested DAO, Bongaigaon to convene subsequent meeting in this regard under the Chairmanship of DDC, Bongaigaon wherein all concerned PPC, Miller and Supply Inspectors be invited to discuss and formulate plan for procurement of Paddy. It was also resolved that the DAO will take initiative for Registration of farmers and issue of Certificates.</p> <p>PMFBY :- It was reported by the DAO, Bongaigaon that as on 14.07.2025 altogether 20,168 farmers were enrolled under the scheme against the target of 35000 nos. for the year 2025-26. The percentage of achievement is 58%.</p> <p>The District Commissioner, Bongaigaon requested DAO, Bongaigaon to upload the data on the portal. It was also decided that the DAO will take initiative to include all those farmers who are not registered as well as loanee farmers who were left out earlier.</p>	DAO, Bongaigaon
		<p>Agristack :- The DAO, Bongaigaon informed that as on date they have covered 19000 farmers under the scheme which is 47.17%. The District Commissioner, Bongaigaon requested him to activate the Shayak Group to speed up the survey process. It was further decided that the DDM, NABARD will discuss on the matter of promotion of FPO at Block Level with the DAO, Bongaigaon and apprise the out come to him.</p>	DAO, Bongaigaon
3	Animal husbandry	<p>African Swine Flu & illegal transpoptation of Pig :- The Dist. A.H & Veterinary officer, Bongaigaon informed that as instructed by the Govt. they have notified the District Level Committee on the matter. However, the meeting of the Committee is yet to be convened. The Chairman suggested for inclusion of Joint Director of Health</p>	DVO, Bongaigaon

		Services, Bongaigaon and Food Safety Officer, Bongaigaon in the Committee as invitee members and to convene the meeting immediately.	
4	<u>DAIRY DEVELOPMENT</u>	<p><u>Dairy Subsidy Scheme</u> :- The in-charge Dairy Dev officer stated that as on date altogether 2800 dairy farmers were covered under the scheme wherein a subsidy of Rs. 5.00 per liter milk will be given to the farmers.</p> <p>The Chairman suggested for a combine meeting of Dairy Development and District Level Committee of Veterinary department on 17.07.2025 at 5.00 P.M.. The DVO, Bongaigaon was asked to issue the letter regarding convening of meeting from his end, The Dairy Dev. Officer was asked to prepare a PPT on the matter and to attend the meeting.</p>	Dairy deptt.
5	Panchayat & Rural Development Deptt	<p><u>Amrit Sarobar</u> - The Chairman requested the CEO, ZP, Bongaigaon to take steps for handing over of Amrit Sarovar to CLFs. PMAY G House to Home - Convergence - it was resolved that the CEO ZP, Bongaigaon will convene a meeting of all stake holders to discuss on the matter so that the scheme can be completed in all aspects. It was also decided that the CEO, ZP, Bongaigaon will direct BDOs to take steps for handing over of completed house to the beneficiaries.</p>	CEO, ZP
6	Public Health Engineering	<p><u>Community Toilet</u> :- The EE, PHE, Bongaigaon informed that they have received a list of 62 nos. of CHC/ Sub-Centre out of 88 nos. from Health department where Community Toilets are to be constructed. However, on field verification, it has been found that out of above 62 CHC/SC two nos. of Health Centre viz. Piradhara SC & Jamdoha No.IV SC are functioning from rented buildings and as such construction of Community Toilet cannot be taken up in this two Sub-Centre.</p> <p>The Chairman directed the Jt. Director of Health Services to identify and suggest another two Sub-Centre from remaining 26 Health institutions for construction of Community Toilets.</p> <p>Further, for construction of Community Toilets under Phase -II by Zilla</p>	E.E, PHE, Bongaigaon Jt. Director of health, Bongaigaon CEO,ZP, Bongaigaon

		<p>Parishad and PHE, it was decided that the DPM, Health, Bongaigaon will take necessary follow-up action for providing the names of Health Centre to CEO,ZP, Bongaigaon and EE, PHE Bongaigaon.</p> <p><u>Jal Jeevan Mission</u> :- The EE, PHE, Bongaigaon informed that the land for following PWSS schemes under JJM are yet to be finalized -</p> <ul style="list-style-type: none"> (i) Chalantapara Pt-I Rangatila (ii) Chalantapara Pt-IV Botolrtila (iii) Chalantapara Pt-IV west (iv) Ujanpara Pt-II <p>It was resolved that the EE, PHE, Bongaigaon will take up the matter with Shri. Rajesh Singh, ACS, Assistant Commissioner, Bongaigaon and they will visit the sites for finalization of the land.</p> <p><u>DBT House holding latrine</u> :- On reviewing the status of the scheme, the Chairman requested the E.E, PHE to personally ensure completion of 3000 latrines and to release fund.</p> <p><u>Swachh Survekshan Grameen (SSG) 2025</u> :- In view of the upcoming Swachh Survekshan Grameen (SSG) 2025, M.D, SBM-G, Assam has given instruction for Gap filling in IMIS Reporting, Uploading of DDC Meeting Minutes on IMIS (DWSM Reporting) and Release of Sanction Orders and Speeding up DBT Application Disposal.</p> <p>The District Commissioner, Bongaigaon requested the E.E, PHE, Bongaigaon to achieve the target as per time schedule i.e. 30th July/2025 positively. It was resolved that a meeting with Jal Mitras, G.P Secretary and all S.Os of PHE department to be convened on today itself at 3.30 P.M. in regard IMIS (DWSM) reporting.</p> <p>In case of CMSC, it was reported that problems related to all the 144 nos. of CMSC has been solved.</p>	
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7	Irrigation	<p>Jal Shakti Abhiyan :- On reviewing the scheme, it was decided that all the stakeholders viz. P&RD, PHE, Fishery, PWD Building etc. will take steps for uploading of data related to Soakpits, water reservoirs etc. constructed by them in the Jal Shakti Portal.</p> <p>Further, the E.E, Irrigation will review the Portal of Jal Shakti Kendra from his end and to convene a meeting of all stake holders citing latest objective of the guidelines and information required from the concerned departments. It was also decided that the E.E, Irrigation will convene the meeting of DLMC immediately.</p> <p>Moreover, it was also resolved that the E.E, Irrigation will finalized a time frame in conformity with the objective of the Jal Shakti for its successful execution.</p> <p>The DFDO, Bongaigaon was asked to submit the list of GP wise ponds including 395 Geo-tagged ponds to Irrigation department.</p>	E.E, Irrigation, Bongaigaon
8	PWD (Bldg)	<p>The EE, PWD Buiding Division, Bongaigaon was asked to take corrective steps on construction of buildings of Medical college and engineering College which were pointed out by the PAC Committee during their recent visit to the district.</p>	EE,PWD(Bldg)
9	Municipal Board	<p>FTP Plan, Bongaigaon :- The E.O, Bongaigaon Municipal Board informed that one GREENTECH Company was assigned to execute the plan in the district. It was further informed that the firm is yet to supply the machineries for which the scheme remains incomplete till date though sufficient time has elapsed.</p> <p>The Chairman requested her to submit detailed report on the matter to him for taking further necessary action.</p> <p>SBM-U (MRF) Programme, Bongaigaon :- The E.O, Bongaigaon Municipal Board reported that the existing dumping ground near Smashan at Bongaigaon town is almost cleared for reclamation of the land. The District Commissioner, Bongaigaon requested her to submit a report in this regard for his appraisal.</p> <p>Solid Waste Management Plant, Abhayapuri:- The E.O, Abhayapuri M.B. informed that the boundary wall of the plant land at Tilapara has been constructed. In this connection, the Plan & estimate for the</p>	E.O, Bongaigaon MB EE,MB & AMB

		<p>scheme is ready and the required NIT for allotment of the work will be held today itself.</p> <p>Sewer Treatment Plant, Abhayapuri :- It was informed by the EO, Abhayapuri that land measuring about 2 Bighas is needed for Sewer Treatment Plant at Abhayapuri town. The Chairman requested the CDC, Abhayapuri to look into the matter and if found suitable land behind the Smashan Ghat at ASTC Bus stand may be considered.</p>	
10	Election	<p>Election Matter :</p> <p>The District Commissioner, Bongaigaon informed that the Chief Election Commissioner, Assam has issued SOP for mapping of Voter list with Birth & Death Registration. Accordingly, it has been decided that the Joint Director of Health Services, Bongaigaon will disseminate instructions to all Sub-Centre for mapping of BLO wise voter list with that of Birth & Death Registration. The Election Officer, Bongaigaon will provide Sub-Centre wise BLO list to the Joint Director of Health Services, Bongaigaon for the purpose.</p> <p>It was further resolved that as directed by the ECI, henceforth analysis of the same will be done in the DDC meeting.</p> <p>The CEO, Assam has requested for making an assessment of the PS buildings and to check if there is adequate infrastructure for storing the wheelchair and accordingly a database of the wheelchair is to be prepared by each DEO through DSWO/ DEEO/ inspector of Schools. In cases where the polling station is an educational institution with adequate infrastructure, the Head of the institution shall enter it in his stock register. Similarly, in other cases where the polling station is a non-educational institution but a Govt. building with adequate infrastructure, the wheelchairs shall be in the custody of Officer/ Official in Charge of the Govt. Building and to maintain the stock as custodian of the wheel chairs.</p> <p>The Chairman requested the EO, Bongaigaon to write to Inspector of Schools, DEEO and DSWO, Bongaigaon, citing total nos. of wheel chairs, for submission of report.</p>	<p>Joint Director of Health Services, Bongaigaon</p> <p>Election Officer, Bongaigaon</p> <p>DSWO, Bongaigaon Inspector of School, Bongaigaon</p>

11	Health Department	<p>Mega Health Camp :- The Jt. Director of Health Services, Bongaigaon informed that as per Govt. Instruction, a Mega Health Check-up Camp per LAC has to be organized in the District targeting individuals aged 18 years and below, with a special focus on 50 identified diseases. It was resolved to cover children from schools and AWCs, since the age group is below 18 years of age. It was also decided to engage ASHA workers for covering other children. The District Commissioner, Bongaigaon instructed the DPM, NHM, Bongaigaon to prepare and share an Excel Sheet mentioning major diseases with the Inspector of Schools/DEEO for school wise and BEO for CDPO project wise and AWCs wise. Besides, he was asked to prepare a micro plan LAC wise for organizing camps.</p> <p>Inauguration of Dialysis Unit at Bongaigaon Civil Hospital :- The Jt. Director of Health Services, Bongaigaon informed that the inauguration ceremony of 'Extension of 16 bedded Dialysis unit at Bongaigaon Civil Hospital supported by IOCL, Bongaigaon Refinery under CSR project is scheduled to be held on 18th July 2025. The Hon'ble MP, Barpeta Lok Sabha along with IOCL officials will grace the occasion. He requested all the esteemed members of the House to remain present on the occasion.</p> <p>Fogging in Towns and Blocks :- Dr. Badal Sarkar informed that fogging action has been started both in Bongaigaon town and Abhayapuri town in coordination with the Eos of the Municipal Boards to stop the menace of Japanese encephalitis. The Chairman suggested to cover all the wards of both the towns on priority basis. He also emphasized to arrange for awareness campaigns on the subject in all the blocks and arrange for fogging in consultation with the concerned BDOs. It was also decided to conduct Block level meeting on the matter by SDMHO for the knowledge of general public.</p> <p>Miscellaneous health matters :- The District Commissioner, Bongaigaon directed the Jt. Director of Health Services, Bongaigaon to take necessary immediate steps for treatment and fixing of artificial legs to Roopjyoti Kurmi. The District Commissioner, Bongaigaon informed that he has received complaint about referring of patient to Swagat Hospital by Dr Gautam</p>	Joint Director of Health services, Bongaigaon
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12	Fisheries	<p>The DFDO, Bongaigaon briefed the House on the progress of different schemes implemented by the department in the district. The Chairman requested the DFDO, Bongaigaon to submit the status report on Fish Seed Mill for inspection from his end.</p>	DFDO, Bongaigaon
13	Education	<p>Monthly Review of Schools :- The District Commissioner, Bongaigaon requested the ADC (Education), Bongaigaon to conduct monthly review meeting of PM Shri schools regularly wherein the matters like Gunostav, progress of Aarohan, Siksha Setu, PM Poshan, Civil works etc. are to be taken up.</p> <p>Strengthening of Education :- The District Commissioner, Bongaigaon requested the ADC (Education), Bongaigaon to conduct a meeting with all concerned stakeholders for strengthening the Education system in the district. He suggested to give emphasis on Early Child Care and Education (ECCE), Foundation literacy, Smart Classroom, tele Classroom, Construction works etc. in the meeting for betterment of the education scenario of the district.</p>	ADC(Education) Inspector of School, Bongaigaon, DPE, SSA,Bongaigaon
14	Social Welfare	<p>Model AWC (NIDA Phase-II) :- The DSWO, Bongaigaon stated that under NIDA Phase-II, construction of altogether 93 nos. of AWCs were taken up and as on date only 01 no. of AWC found to be constructed.</p> <p>On query, it was reported that due to non-receipt of fund the progress of work is very slow. He assured the house that on receipt of fund, which is likely to be released in this month, the progress will be geared-up.</p>	DSWO, Bongaigaon

		The Chairman requested the DSWO<Bongaigaon to submit latest status report of all 93 AWCs with citing reasons for slow progress in each case.		
15	Soil Conservation	The District Commissioner, Bongaigaon requested the D.O, Soil Conservation, Barpeta to submit a detailed Project6 Report on Nayacherra Beel for onward submission to Govt. for approval.	DO, Conservation, Barpeta	Soil
16	Skill Development	On reviewing the status of Skill Dev Department, the chairman directed the Assistant Employment Officer and DPM, Assam Skill Development to prepare detail status reports of all components for last three years in Excel sheets with PPT and discuss the matter with the DDC, Bongaigaon for further instructions.	DPM, Development	Skill
17	Miscellaneous matters	<p>DAJGUA - Aadi Karamayogi Abhiyan :- It was informed that the GOI has requested for nomination of 07 (seven) Officers for District Master Trainer and 05 (five) Officers for Block Master Trainer under Aadi Karnayogi Abhiyan. Accordingly, all concerned departments viz. Panchayat & Rural Development, Women & Child Development, Health, Jal Shakti/JJM and Forest were asked to nominate the officers within a day for onward submission to the MoTA, Govt. of India for further necessary action.</p> <p>Further, all concerned departments were asked to submit two Best Photographs of minimum 300 DPI with one line caption taken during recently concluded Dharti Aaba - Janbhagidari Abhiyan for COFFEE TABLE BOOKLET by today itself for onward submission to MoTA, Govt. of India.</p> <p>Mahaprabhu Jagannath Community Hall cum Skill Centre: - The Labour officer, Bongaigaon was not present in the meeting and as such the matter regarding nomination of members for the Management Committee in connection with the Jagannath Community Hall Cum Skill Centre couldn't be finalized. The Chairman directed the T&D Branch, D.C's Office Bongaigaon to issue a letter to Labour Officer, Bongaigaon with a direction to suggest the name of other members viz. Social workers etc. within two days.</p> <p>Invitation to Sarpanchs as special guest for Independence Day</p>	All Bongaigaon	HoDs,

		<p><u>Ceremony,2025 for achieving saturation in selected schemes of Govt. of India</u> :- Government of India intends to organize a competition among the Panchayats with a focus on achieving saturation in specific government schemes. To recognize the achievements of the Panchayats, the concerned Sarpanchas will be honoured as Special Guests of the Govt. of India at the Independence Day Ceremony-2025. The selection of panchayats will be based on their performances and level of saturation in the following flagship schemes of Govt. of India.</p> <ol style="list-style-type: none"> 1. Har Ghar Jal Yojana 2. Pradhan Mantri Awas Yojana (Gramin) 3. Mission Indradahanush 4. Pradhan Mantri- Jan Arogya Yojana 5. Pradhan Mantri Matru Vandana Yojana 6. PM Vishvakarma Yojana 7. Saksham Anganwadi and Poshan 2.0 <p>KCC schemes for Farmers, Animal Husbandry and Fisheries. The Chairman requested CEO, ZP, Bongaigaon, ADC Health, E.E, PHE, Bongaigaon, Joint Director of Health Services, Bongaigaon, GM, DI & CC, Bongaigaon, DSWO, Bongaigaon and AGM, APDCL, Bongaigaon to go through the matter in details and submit their list within 3 days for consideration. In this connection, the T&D Branch will share a google sheet with all concerned departments</p>	
		<p>The Chairman informed that the DC's Conference is going to be held soon. He requested all concerned departments to keep updated data ready for the purpose and to update records concerned to their department concerned in the Portal of Indicators for District Ranking. He requested all concerned HoDs to analyze their achievement to that of State and other Districts and take measures for enhancing their achievements.</p>	All Bongaigaon HoDs,
		<p>The District Commissioner, Bongaigaon requested all concerned enforcing departments to take steps to meet up the requirements as pointed out in the Video Conference held on 13.07.25 in regard upcoming Independence Day celebration. He requested EE, PWD Roads to engage his Muster Roll employee for clearance of Jungles alongside</p>	

		the roads. Similarly, AGM, APDCL was asked to take steps for clearance of jungle around Transformer sites. The Supdt. ASTC Bongaigaon and Abhayapuri were asked to take steps for clearance of jungle and abandon vehicles along with garbage from their premises.	
	Miscellaneous matters	The District Commissioner, Bongaigaon informed that Special Intensive Revision of Electoral Rolls is likely to start in the month of August 2025. He requested all HoDs for lending their support in this regard. The DDC, Bongaigaon informed that the Census Pilot project is likely to be held from September 2025 and accordingly he seeks cooperation from all departments.	
18	NABARD	The Chairman requested the DDM NABARD, Bongaigaon to come with a integrated farming plan in coordination with KVK, DAO, DVO, DFDO along with Raghunath Mandir Committee and local FPC for protection of land from encroachment of Raghunath Mandir.	DDM, NABARD
19	SEWA SETU	Sewa Setu - The District Commissioner, Bongaigaon requested all heads of the departments to review their disposal status on daily/monthly basis. It was resolved that henceforth the Sewa Setu will be an agenda for upcoming DDC meeting where status of disposal will be reviewed.	All HODs

The meeting then ended with vote of thanks from the Chair.

Sd/
(Nabadeep Pathak)
District Commissioner
Bongaigaon

Copy forwarded for information and necessary action: -

1. The Addl. Chief Secretary to the Govt. of Assam, T&D Deptt, Dispur, Guwahati-06 for kind information.

2. The Commissioner & Secretary to Chief Minister of Assam, Dispur for kind information.
3. The Commissioner, Lower Assam Division, Panbazar, Guwahati-1 for kind information.
4. The Director, Monitoring & Evaluation Division, T&D Department, Assam for information.
5. The Director (DCP), T & D Department for kind information.
6. All ADCs, Bongaigaon/SDO(Civil), North Salmara for information.
7. Election Officer, Bongaigaon for information and necessary action.
8. Technical Director & i/c DIO, Bongaigaon for information and necessary action for uploading the minutes in the District Web Portal.
9. All HODs of Department, Bongaigaon for information and necessary action.
10. Office Copy.

District Development Commissioner

Bongaigaon

