

GOVT. OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER ::: BONGAIGAON

Minutes of the meeting of District Level Coordination Committee for AMRIT BRIKKHA ANDOLAN held on 11/07/2023 at 02:00 PM in the Conference Hall, DC's Office, Bongaigaon

The meeting was chaired by the Deputy Commissioner, Bongaigaon. At the outset of the meeting, the chairman welcomed all the members present in the meeting and briefed on Amrit Brikkha Andolan as discussed in the meeting with the Hon'ble Chief Minister, Assam held on 06/07/2023. On request from the chair the DFO (T), Aie Valley division informed that total beneficiary of the district under the programme is 95068 and total targeted seedling is 205437.

After threadbare discussion following decisions were adopted.

1. The Divisional Forest Officer (T), Aie Valley Division cum Member-Secretary for DLCC for Amrit Brikkha Andolan will coordinate with Superintendent of Police, Bongaigaon, CEO, Zilla Parishad, Bongaigaon, Inspector of Schools, BDC, Bongaigaon, Principals of Colleges, DSWO, Bongaigaon, Joint Director of Health Services, Bongaigaon and Tea Garden to collect the details of the beneficiaries within 3 (three) days. [Action:- DFO(T)/SP/CEO, ZP/IS, BDC/DSWO/Jt. DHS].
2. The DFO(T), Aie Valley Division informed that there will be 95068 nos. of beneficiaries who are selected from various departments and the number of seedlings to be planted is 205473 nos.
3. All the stakeholders will prepare the list of beneficiaries as per the following format. The exercise is to be completed within 3 days and to submit the data to the DFO(T), Aie Valley Division.

Format I: For Members of Self Help Group (SHG)-P&RD Department

Name of Dev Block	Name of GP	Name of SHG	Name of Beneficiary	Mobile No of beneficiary.	Android Mobile is available or not	Bank Account No.	IFSC Code	Whether Aadhaar is available or not	Pin point for lifting of seedling
1	2	3	4	5	6	7	8	9	10

Format II: For Educational Institutions- Inspector of Schools

Name of Education Block	Name of cluster	Name of Educational Institute	Name of Beneficiary	Mobile No of beneficiary.	Android Mobile is available or not	Bank Account No.	IFSC Code	Whether Aadhaar is available or not	Pin point for lifting of seedling
1	2	3	4	5	6	7	8	9	10

Format III: For ASHA workers- Jt. Director of Health Services.

Name of Block PHC	Name of Sectoral PHC	Name of Sub Centre	Name of Beneficiary	Mobile No of beneficiary.	Android Mobile is available or not	Bank Account No.	IFSC Code	Whether Aadhaar is available or not	Pin point for lifting of seedling
1	2	3	4	5	6	7	8	9	10

Format IV: For AWANGANBADI workers-DSWO

Name of ICDS project	Name of Sectoral PHC	Name of AW Centre	Name of Beneficiary	Mobile No of beneficiary.	Android Mobile is available or not	Bank Account No.	IFSC Code	Whether Aadhaar is available or not	Pin point for lifting of seedling
1	2	3	4	5	6	7	8	9	10

Format V: For Police Personnels- SP, Bongaigaon

Name of police station/ Battalion/ police reserve etc	Name of Beneficiary	Mobile No of beneficiary.	Android Mobile is available or not	Bank Account No.	IFSC Code	Whether Aadhaar is available or not	Pin point for lifting of seedling
1	2	3	4	5	6	7	8

Format VI: For TEA GARDEN workers

Name of Tea Estate	Name of Beneficiary	Mobile No of beneficiary.	Android Mobile is available or not	Bank Account No.	IFSC Code	Whether Aadhaar is available or not	Pin point for lifting of seedling
1	2	3	4	5	6	7	8

4. All stakeholders viz. Superintendent of Police/ CEO, Zilla Parishad/ Inspector of Schools/ District Social Welfare Officer/ Jt. Director of Health Services will nominate one Nodal Officer of their office to coordinate with the DFO(T), Aie Valley Division cum Member-Secretary of DLCC for Amrit Brikha Andolan, Bongaigaon and also to liaise with the DDC for smooth conduct of the programme in the district.
5. Further, all stakeholders are requested to nominate one Technical person/Computer operator who are acquainted with the use of different Apps (Mobile Apps) to undergo training on the registration process, Geo-Tagging, uploading of photographs etc. so that they can impart training to the beneficiaries.
6. DIO, NIC will be training-in-charge for the event. DFO(T), Aie Valley will coordinate with the DIO, NIC for the Apps and training etc. DIO, NIC will devise the training programme in consultation with the DFO(T), Aie Valley Division.
7. Superintendent of Police, Bongaigaon will submit the list of beneficiaries/personnel who belongs to Thana, Police Reserve, Police Battalion, Home Guard, VDP to the DFO(T) Aie Valley Division and also to District Development Commissioner, Bongaigaon.
8. Superintendent of Police, Bongaigaon will also ensure that the saplings are taken directly from DFO(T) Aie Valley Division and arrangements are made for plantation of the saplings in the designated locations falling under Police administration.

9. The house decided to form following cell for smooth functioning of various process covering successful organization of the event in the district.

Sl. No.	Cell	In-Charge
1.	Manpower Mobilization	a) Smt. Nirmali Baruah, ADC, Bongaigaon. b) DFO (T), Aie Valley Division, Bongaigaon
2.	Training Cell	a) DIO, NIC, Bongaigaon. b) DITEC Manager. c) Master Trainer of the SP Office/IS, BDC/CEO, ZP Office/DSWO Office/Jt. DHS Office.
3.	Material & Transport Cell	a) Shri Apurba Nath, ACS, ADC, Bongaigaon b) DTO, Bongaigaon c) DFO (SF), Bongaigaon. d) DO, Soil Conservation, Barpeta.
4.	Monitoring Cell	a) All Circle Officer, Bongaigaon. b) All Block Development Officer, Bongaigaon.

10. The Officer In-charges of the above cells will draft additional manpower as per requirement as and when necessary.
11. On receipt of the beneficiaries list, the DFO(T), Aie Valley Division & Member Secretary, DLCC will prepare a Zone wise/Sector wise list of beneficiaries so that the sapling distribution is meticulously planned. All the saplings should reach the beneficiaries at the earliest so that all can execute the plantation as per scheduled time.
12. It is also decided to look into the matter of beneficiaries who may not have the android mobile and in such cases necessary arrangements to be made for taking of photographs of plantation, geo-tagging etc. thereof.
13. It is further decided that on receipt of the beneficiaries list from the stakeholders i.e. Superintendent of Police/ CEO, Zilla Parishad/ Inspector of Schools/District Social Welfare Officer/ Jt. Director of Health Services within three (3) days i.e. 15/07/2023 and compilation of report, a review meeting will be held to chalk out the further plan for the successful organization of the Amrit Brikhya Andolan in the District.
14. For the Amrit Brikhya Andolan, on behalf of the District Administration, Shri Dhruvajyoti Das, DDC, Bongaigaon will be the Officer Incharge. He will be responsible for planning, distribution and execution of the plantation programme in the field alongwith the DFO(T) & Member Secretary, Aie Valley Division.
15. Henceforth, DFO(T), Aie Valley Division & Member Secretary, DLCC, Amrit Brikhya Andolan will initiate the process of organizing subsequent meetings in consultations with the District Development Commissioner, Bongaigaon.

The meeting ended with vote of thanks from the chair.

Signed by Nabadeep Pathak
Date: 13-07-2023 18:03:44
Deputy Commissioner
Bongaigaon

Copy for information and necessary action to:-

1. CEO, Zilla Parishad, Bongaigaon.
2. District Development Commissioner, Bongaigaon.

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3. Superintendent of Police, Bongaigaon.
4. DFO(T), Aie Valley Division.
5. Smt. Nirmali Baruah, ADC, Bongaigaon.
6. Shri Apurba Nath, ACS, ADC, Bongaigaon.
7. All Circle Officer, Bongaigaon.
8. DFO (SF), Bongaigaon.
9. Jt. Director of Health Services, Bongaigaon.
10. Inspector of Schools, Bongaigaon.
- ✓ 11. DIO, NIC, Bongaigaon.
12. District Social Welfare Officer, Bongaigaon.
13. DTO, Bongaigaon.
14. DO, Soil Conservation, Barpeta.
15. All Block Development Officer, Bongaigaon.
16. DITEC Manager, Bongaigaon.
17. Manager, Birjhora Tea Estate, Bongaigaon.

E-Signed
Deputy Commissioner
Bongaigaon