

GOVT. OF ASSAM  
OFFICE OF THE DISTRICT COMMISSIONER BONGAIGAON  
(ESTABLISHMENT BRANCH)

Email: dc-bongaigaon@nic.in

No.BPE.09/2009/295

Date: 05/05/2026

**ADVERTISEMENT**

In pursuance to the approval of the Government vide letter No. GAD-759405/3 dated 13/03/2026 issued by the General Administration Department, Assam, Dispur, Guwahati-6, applications are invited in Standard Form from the eligible candidates for filling up of the Post of Administrative Officer in the Office of the District Commissioner, Bongaigaon in the Pay Band -3 of Rs. 22000/- -Rs. 97000/- & Grade Pay Rs.11,500/- PM plus other allowances as admissible under Rule.

The Applicant must have served at least for 15 years in any District Commissioner's establishment's having the experience of working in different Branches in General and in Establishment Branch in particular and must possess a Graduate Degree in any discipline from a recognized University in India.

Applications stating age, educational qualification, present and permanent address and experience of working in different branches supported by attested copies of certificates, a copy of recent passport size photograph along with Annual Confidential Reports of last 5 (five) consecutive Years should reach the undersigned on or before 20/05/2026.

Application should be submitted through proper channel with Service particulars to the District Commissioner, Bongaigaon

Selection will be done by Government in General Administration Department as per the Assam Ministerial District Establishment Service Rules, 1967 and the Assam Ministerial District Establishment service (Amendment) Rules 2009

(Sd/- Dibakar Nath, IAS)  
District Commissioner,  
Bongaigaon.

Date : 05/05/2026

Memo No.BPE. 9/2009/295

Copy forwarded for favour of information etc to:

1. The Commissioner and Secretary to the Govt. of Assam, General Administration Department, Dispur, Guwahati-6.
2. All District Commissioners / Co-District Commissioners of Assam.
3. The Co-District Commissioner, Abhayapuri.
4. The Circle Officers, Bongaigaon / Boitamari / Srijangram / Dangtal / Manikpur Revenue Circles.
5. The DIPRO, Bongaigaon, for information and necessary action. He is requested to ensure wide publicity of the advertisement through two (2) local newspapers, preferably one in Assamese and one in English.
6. The DIO, NIC, Bongaigaon, for information. He is requested to take necessary action for uploading the advertisement on the district website.
7. Notice Board of the District Commissioner's Office, Bongaigaon.

  
District Commissioner,  
Bongaigaon. Q